Maja Wilson

DIRECTOR OF ADMINISTRATION



OFFICE Saskatoon

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Maja Wilson is the Director of Administration for the Saskatoon office.

Overview

Maja looks after human resources management including staffing and recruitment, orientation, managing, and coaching support staff. She manages the employee benefit and pension plans, payroll, develops human resources policies and employee performance metrics, and oversees operations of the building and firm functions.

Maja is a member of the firm's management team and works closely with the Chief Operating Officer and the Executive Committee.

Maja received a Bachelor of Commerce degree in 1994 and subsequently completed numerous continuing education courses in human resources, personnel management, coaching, and effective management strategies.

She is fluent in Croatian and Serbian.

Achievements

EDUCATION

- Bachelor of Commerce, Faculty of Economics and Business, University of Zagreb, 1994

MEMBERSHIPS & ASSOCIATIONS

- Association of Legal Administrators
- Chartered Professionals in Human Resources, Saskatchewan

COMMUNITY INVOLVEMENT

- Association of Legal Administrators
- Chartered Professionals in Human Resources, Saskatchewan